

New Employee Orientation

System Programming – Day 1

7:30	Arrive at assigned regional center, employment verification
8:00 – 8:30	Administrative Welcome
8:30 – 9:45	Benefits Overview
9:45 – 10:00	Break
10:00 – 10:30	Respect in the Workplace
10:30 – 11:00	Corporate Compliance
11:00 – 12:00	Delivering the Marshfield Promise
12:00 – 12:30	Payroll
12:30 – 1:25	Lunch (provided by MCHS)
1:30 – 3:00	Getting Started: Information Services Tutorial

Clinical or patient-facing new employees may have an additional *Introduction to Cerner* training from 3:00-4:00pm; consult with your leader to determine.

Following the final scheduled event, new employees should consult with their leaders regarding where to report, or if they are dismissed for the remainder of the day.