

Marshfield Clinic Employee Health & Safety Department ~Titers & PPD Documentation Request~

As part of the new or rehire process and before you begin working at Marshfield Clinic you will need documentation of immune titers for specific diseases and TB Testing. This includes:

- Rubella titer
- Mumps titer
- Measles titer
- Varicella Zoster (Chicken Pox) titer
- Acellular Pertussis (Tdap)
- Hepatitis B vaccination dates
- Hepatitis B Antibody titer (if vaccinated)
- Hepatitis C Antibody (will be drawn at orientation)
- Immunizations/Vaccinations
- Quantiferon (TB) Gold

All new hires, that do not have a positive titer for the above diseases will be revaccinated as a condition of employment with the exception of Hepatitis B.

A documented booster vaccination against Acellular Pertussis (Tdap) is required for all new hires. You must provide documentation to the Employee Health staff/representative at the time that you meet with them at orientation. If you are unable to provide documentation at that time the immunization will be given to you immediately.

To prevent unnecessary duplication of tests, if you currently have any of these results on file in another facility, please send this documentation by mail, fax or electronically to one of the Marshfield Clinic Employee Health Department's prior to your arrival date (please see page 2 of this document for contact information).

If you do not have any of the above information, you do NOT need to get them done prior to starting your employment. These will be completed during your orientation week at no charge to you.

Marshfield Clinic requires that all titers, TB Screening test and drug testing be completed and on file in the Employee Health Department before you will be allowed to provide care to patients. ***If you do not have any or all of the above, Marshfield Clinic will make arrangements to obtain the missing information during your formal orientation process.***

It is a condition of employment that all employees who can be immune to these diseases need to show that they are or be revaccinated.

The TB Screening testing (Quantiferon TB Gold) will be completed on all new hires during orientation.

The hepatitis C antibody result will not affect your employment status at Marshfield Clinic. Based on the State of Wisconsin Department of Health and Family Service, reporting requirements for communicable diseases, if the hepatitis C is reactive this will be reported to the local health department. This information is not part of the Clinic medical record and is kept confidential along with all other titer information in your Employee Health record.

You may receive requests for this same information from other facilities or hospitals. These facilities are separate organizations and have their own separate requirements. We understand how frustrating this

may be, but as your employer, it is necessary to have this information in your personal Employee Health file at Marshfield Clinic. The Employee Health Department will be happy to provide this information to other requesting facilities with a signed Release of Information.

If you have any questions, please feel free to contact Carol Heart at 800/782-8581, ext. 7-5430 or e-mail at heart.carol@marshfieldclinic.org.

Thank you in advance for your cooperation in completing these in a timely fashion. We look forward to your joining us.

Contact Name	Clinic Address	Fax/Phone	Email
Carol Heart	Marshfield Center 1000 N. Oak Ave, Marshfield, WI, 54449	Fax: (715) 389-5505 Phone: (715) 387-5430	heart.carol@marshfieldclinic.org
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Cindy Vogelsang	Minocqua Center 9601 Townline Rd, Minocqua, WI 54548	Fax : (715) 358-1792 Phone : (715) 358-1464	vogelsang.cynthia@marshfieldclinic.org
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